

## **Appendix 5 – Scrutiny Committees' Terms of Reference (*Extract from the Constitution*)**

### **Scrutiny Commission**

- i) To review and scrutinise decisions made, or other action taken, in connection with the discharge of any function (other than those outlined in the Finance and Resources Scrutiny Committee terms of reference).
- ii) To ensure that Scrutiny directly responds to corporate and public priorities, is used to drive service improvement, provides a focus for policy development and engages members of the public, key stakeholders and partner agencies.
- iii) To make reports or recommendations to Council or the Executive as appropriate with respect to the discharge of any function (other than those outlined in the Finance and Resources Scrutiny Committee terms of reference).
- iv) May recommend that an executive decision that is either a Key Decision or a decision which has been entered onto the Forward Plan made but not yet implemented, be reconsidered by the Executive through the Call In Procedure.
- v) To fulfil all the functions of the Council's designated Crime and Disorder Committee under the Police and Justice Act 2006.
- vi) To fulfil all the functions conferred on it by virtue of regulations under the National Health Service Act 2006 (local authority scrutiny of health matters).
- vii) Provide responses to Councillors Call for Action.

### **Finance and Resources Scrutiny Committee**

- i) To review and scrutinise regular monitoring reports on:
  - a) The Revenue Budget; and
  - b) The Capital Programme
  - c) The Housing Revenue Account
- ii) To develop a budget review process and ensure that budget proposals are subject to rigorous challenge.
- iii) To consider organisational performance for corporate support services (ICT, legal, financial and HR services)

In respect of i) to iii) above only:-

- a) To consider reports on issues identified and on which further information has been requested.

- b) To make reports or recommendations to Council or the Executive as appropriate.
- c) May recommend that a Key Decision or a decision which has been entered onto the Forward Plan made but not yet implemented made but not yet implemented, be reconsidered by the Executive through the Call In Procedure.